



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



## REQUEST FOR QUOTATION

The Insurance Commission (IC) invites all interested PhilGEPS Registered suppliers to submit their lowest price quotation on the items listed below, subject to the provisions of attached Terms of Reference (TOR):

<b>NAME OF PROJECT</b>	One (1) Year Preventive Maintenance Program for Sixty-Seven (67) Air-conditioning Units of the Insurance Commission (IC) Main Building, Gym/Annex Building, Executive Lounge, and Container Van Offices
<b>REFERENCE NO./PR NO.</b>	2019-09-303
<b>LOCATION</b>	IC Building, 1071 United Nations Avenue, Ermita, Manila
<b>MODE OF PROCUREMENT:</b>	Negotiated Procurement- Small Value Procurement (Sec. 53.9, Revised Implementing Rules and Regulations of R.A. No. 9184)
<b>APPROVED BUDGET FOR CONTRACT (ABC)</b>	Three Hundred Eight Thousand Four Hundred Pesos (Php308,400.00)
<b>DELIVERY PERIOD</b>	1 <sup>st</sup> Quarter, 2 <sup>nd</sup> Quarter, 3 <sup>rd</sup> Quarter and 4 <sup>th</sup> Quarter of 2020
<b>DEADLINE OF SUBMISSION OF OPEN QUOTATION/S</b>	<u>11</u> October 2019, 2:00PM

The **SEALED QUOTATION** with the enclosed Reply Slip must be submitted **not later than 2:00PM, 11 October 2019** to the Administrative Division in the contact information below:

**Contact persons:** Mr. Rey M. Gannaban – IC Administrative Aide II  
 Mr. Crisostomo O. Ferrer – IC Administrative Officer III  
**Office Address:** Second Flr. Insurance Commission Bldg., 1071 United Nations Ave., Ermita, Manila  
**Telephone Nos.:** 5238461 to 70 local 120; 5243548  
**E-mail:** [rm.gannaban@insurance.gov.ph](mailto:rm.gannaban@insurance.gov.ph); [co.ferrer@insurance.gov.ph](mailto:co.ferrer@insurance.gov.ph)

  
**REVELYN R. MOJICA**  
 IC Division Manger  
 Administrative Division

Manila 07 October 2019

## TERMS OF REFERENCE

### **One (1) Year Preventive Maintenance Program for Sixty-Seven (67) Air-conditioning Units of the Insurance Commission (IC) Main Building, Gym/Annex Building, Executive Lounge, and Container Van Offices**

*(P.R. No. 2019-09-303)*

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#### **I. Scope**

1. The supplier/bidder shall bid for a One (1) Year Preventive Maintenance Program for the Sixty-Seven (67) Air-conditioning Units (ACUs) enumerated below:

- 1 Unit 10.0TR Floor Mounted (FM)
- 10 Units 7.5TR - FM
- 21 Units 5.0TR - FM
- 1 Unit 4.0TR - FM
- 16 Units 3.0TR - FM
- 1 Unit 3.0TR - Ceiling Mounted (CM)
- 7 Units 2.0HP - Window Type (WT)
- 3 Unit 2.0HP - CM
- 4 Units 1.5HP – WT
- 2 Units 1.5HP – Wall Mounted (WM)
- 1 Unit Matrixclima – FM

The bid shall not exceed the Approved Budget for Contract (ABC) of Php **308,400.00**. For further details, please refer to the attached list of 67 air-conditioning units.

2. The supplier/bidder must perform all of the following works quarterly for a duration of **one (1) year from the issuance of Notice to Proceed** and must maintain a checklist/record of all preventive maintenance activities accomplished for each ACU, including the results of checks done, parts due for replacement, and the parts actually replaced, duly signed by company authorized representative.
3. The maintenance activities, which must be completely performed four (4) times for the whole year, shall include, but not limited to, the following:
  - a. Checking up/cleaning of evaporator unit, air filter and front grill assembly.
  - b. Checking up amperage and operating voltages.
  - c. Checking up the drain pan.
  - d. Checking up units for abnormal sound and vibrations.
  - e. Checking up the suction and discharge operating pressures.
  - f. Checking up electrical for ground, short and open circuits.
  - g. Checking up and cleaning of the condensing unit using pressure washer.
  - h. Cleaning up of the condensing unit's fan blades.
  - i. Checking up the oil swing vanes.
  - j. Checking up and levelling of the equipment flat form.
  - k. Tightening of all bolts and nuts/log screws.
  - l. Checking up of all electrical controls.
  - m. Cleaning the evaporator and condenser coils using chemical for coil and pressure washer.
  - n. Checking of system parameters such as pressures, amperes, temperature and voltage.

- o. Checking and straightening of indoor and outdoor aluminum fins, if necessary.
  - p. General cleaning and flashing of condense water drain line and leakage.
  - q. Attending and complying with requests for immediate checkup (free) through calls during office hours.
  - r. Providing preferential service to the Agency in case of emergency involving ACUs.
4. The supplier shall submit a Service Report as basis for the accomplishment of preventive maintenance activities, and make recommendations/remarks, as appropriate, on all units.
  5. The supplier shall provide an orientation on basic troubleshooting of air-conditioning units for IC Administrative Division personnel.

## II. TERMS OF PAYMENT

1. The price quotation, to be denominated in Philippine Peso, shall include all taxes, duties and/or levies payable.
2. The quoted prices shall be considered fixed and not subject to price escalation during the contract implementation.
3. Price validity shall be for a period of thirty (30) days from the submission of the quotation.
4. Payment shall be made within thirty (30) days after the complete delivery and acceptance of the items/services. The IC shall not be held liable for any delay in the payment under reasonable circumstances.

## III. SPECIAL CONDITIONS

### ***Qualifications of the Supplier/Bidder***

1. The supplier/bidder must be a holder of valid business licenses from relevant government agencies.
2. The supplier/bidder must at least have a duly certified electrician.
3. All prospective suppliers/bidders, prior to submitting their respective bids, are required to inspect and examine the site and surroundings involved in the Project, to arrive at the most reasonable costing for the needed labor, materials, equipment and services.

The site inspection and examination shall be allowed from 09 to 10 **October 2019 at 8:00 A.M. until 12:00 NN**. Any cost incurred during the site inspection shall be for the account of the prospective supplier/bidder. For this purpose, each prospective supplier/bidder shall submit a Site Inspection Certificate (template attached) issued by the Procuring Entity, which shall constitute part of the documentary requirement.

### ***Delivery and Schedule of Services and Warranty***

4. The supplier/bidder shall proceed the scheduled preventive maintenance as follows:
  - a. First quarter/session (January 2020)
  - b. Second quarter/session (April 2020)
  - c. Third quarter/session (July 2020)
  - d. Fourth quarter/session (October 2020)
5. Each session of the preventive maintenance activities shall not exceed a total of ten (10) calendar days, unless otherwise allowed by the procuring entity or its authorized representative for reasonable cause.

6. The supplier/bidder must provide a workmanship warranty of at least forty-five (45) days after service inspection and acceptance.

#### ***Limitation of Liability***

7. Subject to the Insurance Commission's obligation to pay the price due to the supplier/bidder, either party's liability in contract, tort or otherwise (including negligence) arising directly out of or in connection with this Terms of Reference or the performance or observance of its obligations under this Terms of Reference and every applicable part of it shall be limited in aggregate to the Price.

#### ***Termination***

8. The agreement between the Insurance Commission and the Supplier/Bidder shall be effective upon its approval by the former and acceptance by the latter, and shall continue, unless terminated sooner or until the completion date.
9. Either Party may terminate the agreement upon written notice if the other is in breach of any material obligation contained in this Terms of Reference, which is not remedied (if it is capable of being remedied) within fifteen (15) days of written notice from the other Party so to do.
10. Any termination of the agreement (howsoever occasioned) shall not affect any accrued rights or liabilities of either Party nor shall it affect the coming into force or the continuance in force of any provision hereof which is expressly or by implication intended to come into or continue in force on or after such termination.

#### ***Miscellaneous***

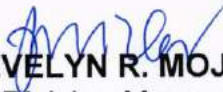
11. The failure of either party to enforce its rights based on the agreement under these Terms of Reference at any time for any period shall not be construed as a waiver of such rights.
12. If any part, term or provision of these Terms of Reference is held illegal or unenforceable neither the validity nor enforceability of the remainder of the provisions shall be affected.
13. Neither Party shall be liable for failure to perform or delay in performing any obligation under these Terms of Reference if the failure or delay is caused by any circumstances beyond its reasonable control, including but not limited to acts of God, war, civil commotion or industrial dispute. If such delay or failure continues for at least five (5) days, the Party not affected by such delay or failure shall be entitled to terminate this Agreement by written notice to the other.
14. It is understood that all the relevant provisions of the Republic Act No. 9184 (Government Procurement Reform Act) and its Implementing Rules and Regulations-A (IRR-A) shall apply, govern, and complement the agreement arrived at under these Terms of Reference.

#### **IV. GENERAL CONDITIONS**

1. These Terms of Reference shall be deemed an integral part of the bid.



2. All entries in the quotation must be typewritten in company's letterhead, duly signed by the supplier/bidder or its duly authorized representative.
3. Proof of PhilGEPS Registration is required to be submitted inside the sealed quotation.
4. The **sealed quotation** shall be submitted personally to the IC Administrative Division, Second Floor, IC Building, 1071 United Nations Avenue, Ermita, Manila **not later 11 October 2019, 2:00PM.**
5. The bidder *with the lowest calculated proposal/quotation* shall undergo post-qualification and may be required to show proof of authenticity of the following, as appropriate:
  - a. Proof of PhilGEPS Registration;
  - b. Business Registration (SEC/DTI/CDA)
  - c. Mayor's Business Permit;
  - d. Certificate of Tax Registration issued by the Bureau of Internal Revenue;
  - e. Latest Income/Business Tax Return;
  - f. Proof of satisfactorily providing similar services to other government agencies within two (2) years immediately preceding the submission of quotation.
6. The IC reserves the right to reject any or all quotations/bids, to annul the procurement process, to reject all quotations/bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

  
**REVELYN R. MOJICA**  
IC Division Manager  
Administrative Division

## REPLY SLIP

**Name of Supplier** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Business Permit No.** : \_\_\_\_\_  
**Tax Identification No.** : \_\_\_\_\_  
**PhilGEPS Registration No.** : \_\_\_\_\_

After having carefully read and accepted the conditions in the Terms of Reference (TOR) for the **One (1) Year Preventive Maintenance Program for Sixty-Seven (67) Air-conditioning Units of the Insurance Commission (IC) Main Building, Gym/Annex Building, Executive Lounge, and Container Van Offices (P.R. No. 2019-09-303)**, I/We quote you on the items at prices noted below:

Quantity	Unit	Item and Description	Unit Price	Total Price (VAT Inclusive)
1	unit	10.0TR Floor Mounted		
10	unit	7.5TR Floor Mounted		
21	unit	5.0TR Floor Mounted		
1	unit	4.0TR Floor Mounted		
16	unit	3.0TR Floor Mounted		
1	unit	3.0TR Ceiling Mounted		
7	unit	2.0HP Window Type		
3	unit	2.0HP Wall Mounted		
4	unit	1.5HP Window Type		
2	unit	1.5HP Wall Mounted		
1	unit	Matrixclima Precision Floor Mounted		
<b>Total Amount</b>				
Note: Total cost should not exceed the ABC in the amount of (Php308.400.00). is inclusive of 12% VAT and all other applicable taxes and charges.				

In compliance with the TOR, the **duly notarized Omnibus Sworn Statement** is enclosed. Certified true copies of the following valid documents are likewise enclosed:

- a. Proof of PhilGEPS Registration;
- b. Business Registration (SEC/DTI/CDA)
- c. Mayor's Business Permit;
- d. Certificate of Tax Registration issued by the Bureau of Internal Revenue;
- e. Latest Income/Business Tax Return; and,
- f. Proof of satisfactorily providing similar services to other government agencies within the two (2) years immediately preceding the submission of quotation.

\_\_\_\_\_  
Signature Over Printed Name of Supplier/  
Authorized Representative

Position: \_\_\_\_\_

Date : \_\_\_\_\_

## ***Omnibus Sworn Statement***

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REPUBLIC OF THE PHILIPPINES     )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### **AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. ***Select one, delete the other:***

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. ***Select one, delete the other:***

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. ***Select one, delete the rest:***

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and

the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ [date issued], [place issued]  
IBP No. \_\_\_\_\_ [date issued], [place issued]



Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\* This form will not apply for WB funded project

**REPUBLIC OF THE PHILIPPINES**  
INSURANCE COMMISSION  
1071 United Nations Avenue, Ermita Manila

**AIRCON UNITS SCHEDULE OF PREVENTIVE MAINTENANCE**

AIRCON TYPE/DESCRIPTION	PROPERTY NUMBER	DATE PURCHASED	LOCATION/DIVISION	REMARKS	
				Indoor	Outdoor
1	Carrier 7.5TR FM	AIRCONCAR7.5TR-14-01	14/12/2013	Regulation Division	
2	Carrier 7.5TR FM	AIRCONCAR7.5TR-14-02	14/12/2013	Board Room	
3	Carrier 7.5TR FM	AIRCONCAR7.5TR-14-03	14/12/2013	IT Training Room	
4	Carrier 7.5TR FM	AIRCONCAR7.5TR-14-04	14/12/2013	Licensing Division	
5	Carrier 7.5TR FM	AIRCONCAR7.5TR-14-05	14/12/2013	Regulation/CRL Division	
6	Carrier 7.5TR FM	AIRCONCAR7.5TR-14-06	14/12/2013	Function Room	
7	Carrier 7.5TR FM	AIRCONCAR7.5TR-14-07	14/12/2013	Accounting Division	
8	Carrier 5.0 TR FM	AIRCONCAR5TR-14-01	14/12/2013	Office of Depcom TSG Reception Area	
9	Carrier 5.0 TR FM	AIRCONCAR5TR-14-02	14/12/2013	Office of Depcom for MSSG	
10	Carrier 5.0 TR FM	AIRCONCAR5TR-14-03	14/12/2013	Office of Depcom for FEG	
11	Carrier 5.0 TR FM	AIRCONCAR5TR-14-04	14/12/2013	PAID	
12	Carrier 5.0 TR FM	AIRCONCAR5TR-14-05	14/12/2013	CAD	
13	Carrier 5.0TR FM	AIRCONCAR5TR-14-06	14/12/2013	Investment Services Division	
14	Carrier 5.0TR FM	AIRCONCAR5TR-14-07	14/12/2013	Investment Services Division	
15	Carrier 5.0TR FM	AIRCONCAR5TR-14-08	14/12/2013	1st Floor Lobby	
16	Carrier 5.0TR FM	AIRCONCAR5TR-14-09	14/12/2013	1st Floor Lobby	
17	Carrier 5.0TR FM	AIRCONCAR5TR-14-10	14/12/2013	Actuarial Division	
18	Carrier 3.0TR FM	AIRCONCAR3TR-14-01	14/12/2013	Commissioner's Room	
19	Carrier 3.0TR FM	AIRCONCAR3TR-14-02	14/12/2013	Commissioner's Reception Area (OCOM)	
20	Carrier 3.0TR FM	AIRCONCAR3TR-14-03	14/12/2013	Office of Depcom for TSG	
21	Carrier 3.0 TR FM	AIRCONCAR3TR-14-04	14/12/2013	IT Conference Room	
22	Carrier 3.0TR FM	AIRCONCAR3TR-14-05	14/12/2013	IT Room	
23	Carrier 1.5HP WT	AIRCONCAR1.5HP-WT01	14/12/2013	Ante Room (Office of the Commissioner)	
24	Carrier 1.5HP WT	AIRCONCAR1.5HP-WT02	14/12/2013	(PAMD Hearing A)	
25	Carrier 1.5HP WT	AIRCONCAR1.5HP-WT03	14/12/2013	(CAD Hearing Room B)	
26	Carrier 1.5HP WT	AIRCONCAR1.5HP-WT04	14/12/2013	Hearing Room (Atty. Paulo Mabolo Office)	
27	Koppel 5.0TR FM	AIRCONKOP5TR-13-01	05/07/2013	Budget Division	
28	Koppel 10TR FM	AIRCONKOP10TR-11-01	13/09/2011	Depcom MSSG Reception Area	
29	Koppel 5.0TR FM	AIRCONKOP5TR-10-01	22/01/2010	Actuarial Division	
30	Koppel 5.0TR FM	AIRCONKOP5TR-09-02	22/01/2010	Statistics Division	
31	Koppel 7.5TR FM	AIRCONKOP7.5TR-10-04	22/01/2010	Life Division	
32	Koppel 3.0TR FM	AIRCONKOP3TR-10-05	22/02/2010	Chapel	
33	Carrier 5.0TR FM	AIRCONCAR5TR-09-93	02/01/2008	Executive Lounge, IC Canteen	
34	Carrier 5.0TR FM	AIRCONCAR5TR-08-88	02/01/2008	Administrative Division	
35	Carrier 5.0TR FM	AIRCONCAR5TR-08-87	02/01/2008	Planning Division	
36	Koppel 3.0TR WM	AIRCONKOP3TR-07-01	2007	Data Center	
37	<b>Matrixclima Precision FM</b>	<b>AIRCONMAT-06-01</b>	<b>31/12/2006</b>	<b>Data Center</b>	
38	Carrier 3.0TR FM	AIRCONCAR3TR-01-77	16/01/2002	Rating Div. (Batasan Hall)	
39	Inverter Type 1.5HP	AIRCNCARWM1.5HP-16-01	31/03/2016	MSSG Mini Conference Room	
40	Inverter Type 2.0HP	AIRCNCARWM2.0HP-16-01	31/03/2016	Property & Supply Room	
41	Inverter Type 2.0HP	AIRCNCARWT2.0HP-16-01	31/03/2016	Admin. Records (c/o Ms. Chantel Mae V. Simon)	
42	Inverter Type 2.0HP	AIRCNCARWT2.0HP-16-02	31/03/2016	Container Van (c/o Mr. Jose A. Arrojo)	
43	Inverter Type 2.0HP	AIRCNCARWT2.0HP-16-03	31/03/2016	Container Van (c/o Mr. Jose A. Arrojo)	
44	Inverter Type 2.0HP	AIRCNCARWT2.0HP-16-04	31/03/2016	Container Van (c/o Mr. Jose A. Arrojo)	
45	Inverter Type 2.0HP	AIRCNCARWT2.0HP-16-05	31/03/2016	Container Van (c/o Mr. Jose A. Arrojo)	
46	Inverter Type 4.0TR	AIRCNCARFM4.0TR-16-01	31/03/2016	Admin. Records (c/o Ms. Chantel Mae V. Simon)	
47	Non Inverter Type 5.0TR	AIRCNCARFM5.0TR-16-01	31/03/2016	Pre-Need (C% Mr. Dionisio A. Dimpas)	
48	Non Inverter Type 5.0TR	AIRCNCARFM5.0TR-16-02	31/03/2016	Microinsurance (c/o Ms. Shayne Rose R. Bulos)	
49	Non Inverter Type 7.5TR	AIRCNCARFM7.5TR-16-01	31/03/2016	Office of the DepCom-LSG (c/o Dennis B. Funa)	
50	Non Inverter Type 2.0HP	Model no. SW-18DF	BW253224	Human Resources Division (HRD)	
51	Non Inverter Type 2.0HP	Model no. SW-18DF	BW253226	Human Resources Division (HRD)	





Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



## CERTIFICATE OF SITE INSPECTION

Project Name : One (1) Year Preventive Maintenance Program for Sixty-Seven (67) Air-conditioning units of the Insurance Commission (IC) Main Building, Executive Lounge and Container Van Offices (Project Reference No. 2019-09-303)


Location : Insurance Commission, 1071 United Nation Avenue, Manila

Approved Budget for  
the Contract (ABC) : Php308,400.00

Implementing Office : Insurance Commission

This is to certify that the \_\_\_\_\_ Company \_\_\_\_\_ has conducted an ocular or site inspection on \_\_\_ October 2019, relative to the above-mentioned project name with P.R No. 2019-09-303.

Issued this \_\_\_ October 2019.

  
**REVELYN R. MOJICA**  
IC Division Manager  
Administrative Division