



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



INVITATION TO BID FOR THE COMPREHENSIVE MOBILE ANNUAL PHYSICAL EXAMINATION FOR THE INSURANCE COMMISSION OFFICIALS AND EMPLOYEES FOR CY 2018 (PROJECT REFERENCE NO. 2018-10-333)

1. The Insurance Commission, through the Special Account in the General Fund 151 for CY 2018, intends to apply the sum of **Five Million Three Hundred Thousand Pesos (Php5,300,000.00) inclusive of 12% VAT and all other applicable taxes and charges** being the Approved Budget for the Contract (ABC) to payments under the contract for **Comprehensive Mobile Annual Physical Examination for the Insurance Commission Officials and Employees for CY 2018**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Insurance Commission now invites bids for Comprehensive Mobile Annual Physical Examination for the Insurance Commission Officials and Employees for CY 2018. Delivery of the Goods is required as specified in the Section VI – Schedule of Requirements of the Bidding Documents. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **Insurance Commission – Bids and Awards Committee (BAC)** and inspect the Bidding Documents at the address given below **during office hours, 8:00 AM to 5:00 PM, Monday to Friday, except holidays**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **12 October 2018** from the address below and **upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php10,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Insurance Commission, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Insurance Commission will hold a Pre-Bid Conference on **19 October 2018, 1:30PM** at Function Room, Insurance Commission Building, 1071 U.N. Ave., Ermita, Manila, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **9:00AM of 31 October 2018**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **31 October 2018, 10:00AM** at Function Room, Insurance Commission Building, 1071 U.N. Ave., Ermita, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The Insurance Commission reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

EDWIN CORNELIUS A. LAUZ
Chairperson
2018 IC Bids and Awards Committee
1st Floor, Insurance Commission Building
1071 U.N. Avenue, Ermita, Manila
Tel. No. 523-8461 Loc. 107
BAC Secretariat: bacsec@insurance.gov.ph


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