



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION



INVITATION TO BID

**REMOVAL AND REPLACEMENT OF EXISTING ROOF SHEETS OF THE INSURANCE COMMISSION (IC) MAIN OFFICE BUILDING
(PROJECT REFERENCE NO. 2018-11-394)**

1. The **Insurance Commission through its Bids and Awards Committee (BAC)** intends to apply the sum of **Fifteen Million Nine Hundred Thousand Pesos (Php15,900,000.00), inclusive of 12% VAT**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Removal and Replacement of Existing Roof Sheets of IC Main Office Building at 1071 United Nations Avenue, Ermita, Manila**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. IC invites Contractors with at least ten (10) years experience in the field of construction of vertical structures and a valid and current minimum Philippine Contractors Accreditation Board (PCAB) license and registration as follows:

Classification : General Building
General Building category : B
Respective Size Range : Medium A
3. Completion of the Works is within Three Hundred Sixty-Five (365) calendar days from receipt of Notice to Proceed.
4. Prospective Bidders should have completed a single largest completed contract similar to the Project equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistics Office consumer price index. For purposes of this project, similar contracts shall refer to contracts pertaining to interior fit-out of buildings/offices. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders. □
5. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”
6. Bidding is restricted to Filipino citizen/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five (5) percent interest or outstanding capital stock belonging to citizens of the Philippines.

7. Interested bidders may obtain further information from the IC-BAC Secretariat and inspect the Bidding Documents at the address given below from **9:00 A.M. to 4:00 P.M., Monday to Friday.**
8. A complete set of Bidding Documents may be acquired by interested Bidders starting **3 December 2018** from the address below and upon payment of a nonrefundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **TWENTY-FIVE THOUSAND PESOS only (PhP25,000.00).**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.
9. IC will hold a **Pre-Bid Conference** on **10 December 2018, 1:30 P.M.** at the IC Function Lounge, Insurance Commission, 1071 United Nations Avenue, Ermita, Manila, which shall be open to prospective bidders.
10. The Request for Clarification Deadline shall be on 14 December 2018.
11. Bids must be duly received by the BAC Secretariat at the address below on or before **27 December 2018, 10:00 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18.**
12. Bid opening shall be on **27 December 2018, 1:30 P.M.** at **IC Function Room, Insurance Commission, 1071 United Nations Avenue, Ermita, Manila.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
13. IC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
14. For further information, please refer to:

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(Original signed)
Edwin Cornelius A. Lauz
The Chairperson
BIDS AND AWARDS COMMITTEE