



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION



IC-Cebu District Office
 Rm. 34 Almase Building, 80 Osmeña Boulevard, Cebu City Tel. (032) 254 0861

ADVISORY

(27 June 2018)

Pursuant to IC Circular Letter No. 2017-12, (“Guidelines on the Conduct of Insurance Agents’ Qualifying Examinations through the Agents’ Computerized Examinations (ACE) System”) dated 07 March 2017, the IC Cebu District Office shall start the full implementation of ACE system on **Wednesday, 04 July 2018.**

Examination Batch (Schedule): ACE in IC Cebu District Office shall have three (3) batches per day and can accommodate a maximum of fourteen (14) examinees per batch.

Company representative may choose to assign their applicant in any of the following schedule:

DAYS	BATCH 1	BATCH 2	BATCH 3
Tuesday	8:30 am	9:45 am	11:00 am
Wednesday	8:30 am	9:45 am	11:00 am
Thursday	8:30 am	9:45 am	11:00 am
Friday	8:30 am	9:45 am	11:00 am

Accommodation of examinees in a particular schedule is on a first come first serve basis. Once the slots in a scheduled batch have already been taken, it shall no longer be available on the system.

Fees: The examination fee shall be **One Thousand Ten Pesos (Php 1,010.00)**, per examinee thru e-payment.

Holidays: In case plotted schedule falls on a Holiday or unforeseen events which may cause the exam postponement, then it shall be rescheduled the following day dependent on availability of slots.

Please be guided accordingly.

Very truly yours,

For the Insurance Commissioner:

ATTY. CESAR R. OLAER, JR.
 Manager