



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



**ADVISORY No. 30-2020**  
**25 August 2020**

**TO : INSURANCE/REINSURANCE COMPANIES, PRE-NEED COMPANIES, HEALTH MAINTENANCE ORGANIZATIONS, AND MUTUAL BENEFIT ASSOCIATIONS**

**SUBJECT : MONITORING OF PIGEONHOLES IN THE PREMISES OF THE INSURANCE COMMISSION**

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It has been observed that some companies have not been monitoring their pigeon holes installed at the premises of the Insurance Commission. Letters and other mail matters were left undelivered to the concerned companies.

In this regard, companies are reminded to check their pigeon holes regularly or at least once a week pursuant to IC Circular 2014-51 dated 12 December 2014.

Failure to comply shall be imposed with corresponding penalty in accordance with the said Circular.

  
**DENNIS B. FUNA**  
Insurance Commissioner