



Annex "A"

APPLICATION and CERTIFICATION SYSTEM (ACS) – Form 1

I. Type of Request:

- New Account Update Account Information
 Reactivate Deactivate

II. Supporting Documents:

- Authorization Letter signed by Manager or Head
 Copy of Government-issued ID

III. Company Representative

Please sign up or register first in this link, https://acs.insurance.gov.ph/bond/login , to obtain your username. This is a requirement for your account to be validated and approved.	
Username:	
Last Name:	
Middle Name:	
First Name:	
Company:	
Branch (e.g. Manila):	
Department/Division:	
Position:	
Valid company employee official email address:	
Signature:	

Please use additional sheet for additional company representative.

The information you provide will be treated with utmost respect and confidentiality. Insurance Commission follows general principles and rules of Data Privacy protection in the Philippines. For more information, visit the Privacy policy in <https://acs.insurance.gov.ph/bond/login>

Authorization:
<i>The above enumerated information has been authorized by this company in relation to transaction with the Insurance Commission (IC) on matters pertaining to the Application and Certification System (ACS). It is my responsibility to immediately inform IC by filing the necessary information on eventuality of any change and/or modification covering this authorization, including amendment/s to any of the information.</i>
<i>Printed Name and Signature of Authorized Officer (please indicate your position below the line):</i>
