



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

The Insurance Commission (IC) invites all interested suppliers, which are **registered in the Philippine Government Electronic Procurement System (PhilGEPS)**, to submit their *lowest price proposal/quotation* for the **Lease of Modular Workstations for the Insurance Commission**, subject to the attached Terms of Reference (TOR):

<b>NAME OF PROJECT</b>	<b>Lease of Modular Workstations for the Insurance Commission (IC)</b>
<b>PURCHASE REQUEST/REF. NO.</b>	<b>2019 – 12 – 402</b>
<b>LOCATION</b>	IC Building, 1071 United Nations Avenue, Ermita, Manila
<b>APPROVED BUDGET</b>	<b>Five Hundred Ten Thousand Pesos (PhP510,000.00) inclusive of VAT and other applicable taxes and charges</b>

The **SEALED QUOTATION** with the enclosed **Reply Slip** must be submitted **not later than 12:00NN, 11 December 2019** to the Administrative Division in the contact information below:

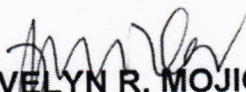
**Contact person:** **Mr. Rey M. Gannaban**  
 IC Administrative Aide II

**Ms. Chantal Mae V. Simon**  
 IC Administrative Officer III

**Office Address:** Second Floor, Insurance Commission Bldg., 1071 United Nations Avenue, Ermita, Manila

**Telephone Nos.:** 523-8461 to 70 local 120; 524-3548

**E-mail:** [rm.gannaban@insurance](mailto:rm.gannaban@insurance.gov.ph) or [cmv.simon@insurance.gov.ph](mailto:cmv.simon@insurance.gov.ph)

  
**REVELYN R. MOJICA**  
 Division Manager  
 Administrative Division