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CIRCULAR LETTER

To: ALL INSURANCE COMPANIES AUTHORIZED TO TRANSACT BUSINESS IN THE PHILIPPINES

Subject: QUALIFYING EXAMINATIONS FOR AGENTS - 2008

In addition to the usual qualifying examinations for agents given in the IC head office in Manila and considering the limited staff in the Licensing Division of this Commission, the attached schedule of examinations outside Metro Manila shall be adopted. Examinations other than those scheduled may be held depending upon the available resources of this Commission, while examinations in the IC district offices in Cebu & Davao shall continue every second and fourth Wednesday of the month.

Said examinations shall be conducted under the following guidelines:

- 1) The Insurance Commission shall be informed of the number of examinees two weeks before the date of the examination. Absence of advice shall mean that there will be no examination to be conducted.
- 2) The examinations shall be coordinated with the insurers' or agents' associations in their respective localities.
- 3) The examination shall be conducted provided the number of applicants is at least twenty (20), except in the district offices of Cebu and Davao.



- 4) The concerned insurance association or requesting insurance company shall submit the applications and supporting documents of the examinees at least two weeks before the date of the examination.
- 5) Examinees in one locality can join examinations conducted in nearby localities most convenient to them.
- 6) Checking of the examination papers shall be done in the Manila head office of the Insurance Commission.

This Circular Letter supersedes Circular letter No. 3-2006 dated January 20, 2006 and amends other Circulars inconsistent herewith.


EDUARDO T. MALINIS
Insurance Commissioner

Schedule of Agents Exam - 2008

| January | February | March | April | May | June | July | August | September | October | November | December |
|---------|--------------------|----------------------------|---------------------|-----------------------|----------------------------|----------------------------|------------------|---------------------|-----------------------|---------------------|-----------------------------|
| | Baguio City (2)* | | Dagupan City (5) | | San Fernando, La Union (7) | | Baguio City (2) | | Dagupan City (4) | | San Fernando, La Union (6) |
| | | Vigan (8) | | Laog City (9) | | | Vigan (9) | | | Laog City (8) | |
| | | Cauayan, Isabela (8) | | | Santiago, Isabela (14) | | | | Cauayan, Isabela (11) | | |
| | | San Fernando, ampanga (15) | | Cabarratuan City (10) | | San Fernando, Pampanga (5) | | Cabanatuan City (6) | | | San Fernando, Pampanga (13) |
| | Naga City (9) | | Legaspi City (12) | | | Naga City (12) | | | Legaspi City (18) | | |
| | Batangas City (16) | | Lucena (19) | | Batangas City (21) | | | Lucena (13) | | | Batangas City (20) |
| | | Puerto Princesa (22) | | | Puerto Princesa (28) | | | | Puerto Princesa (25) | | |
| | Iloilo City (23) | | Roxas City (16) | | Bacolod (28) | | Iloilo City (16) | | Roxas City (25) | | Bacolod (6) |
| | | Dumaguete City (29) | | | | | | Dumaguete City (27) | | | |
| | Tacloban City (23) | | | Tacloban City (17) | | | | | | Tacloban City (15) | |
| | | | Cagayan de Oro (26) | | | Cagayan de Oro (19) | | | | Cagayan de Oro (22) | |
| | | | | Zamboanga City (24) | | | | | | Zamboanga City (27) | |
| | | | | Gen. Santos City (31) | | | | | | | Gen. Santos City (13) |

* Numbers in parenthesis indicate the date of the examination in the given month.

2