CIRCULAR LETTER

To: All Insurance Companies Doing Business in the Philippines

Subject: Preparation of 2006 Annual Statement

In accordance with Section 223 of the Insurance Code, as amended, we issue the following guidelines relative to the filing of the 2006 Annual Statement:

I. The Annual Statement shall be in the reduced size of the old blue or pink blank form of life or non-life insurance companies, respectively; on legal size bond paper (8 1/2 x 14 inches), using either Times New Roman font size #12 or Arial font size #10;

II. The exact formats, columnar headings and footnote instructions found in every page of the old blank forms shall be observed and followed;

III. All required documents shall be completely submitted/presented together with said filing of the annual statement. Soft copies shall also be submitted;

IV. Any Annual Statement submitted with incomplete documents or inaccurate information shall not be considered.

The following attachments are enclosed herein for your guidance:

a) List of documents required to be submitted with the filing of the Statements;

b) One (1) copy of Income Statement form;

c) Exhibit V – Statement of Premiums and Losses (ASEAN – UFIS);

d) Recap VI – Premiums and Claims by Market Segments and Region.

EVANGELINE CRISOSTOMO-ESCOBILLDO
Insurance Commissioner

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Manila

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ANNUAL STATEMENT
OF THE

OFFICE ADDRESS

SUBMITTED TO THE

INSURANCE COMMISSION
MANILA, PHILIPPINES

FOR THE

YEAR ENDED DECEMBER 31, ___