



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila

Head Office:  
P. O. Box 3589 Manila  
FAX No. 522-14-34  
Tel. Nos. 523-84-61 to-70  
E-mail: oic@i-manila.com.ph

Circular No. : 11-2006  
Date : February 10, 2006  
Supersedes : New

## CIRCULAR LETTER

TO : **ALL INSURANCE COMPANIES, INSURANCE BROKERS,  
REINSURANCE BROKERS, MUTUAL BENEFIT ASSOCIATIONS  
AND TRUSTS FOR CHARITABLE USES AUTHORIZED TO  
TRANSACTION BUSINESS IN THE PHILIPPINES**

SUBJECT : **SUBMISSION OF ANTI-MONEY LAUNDERING SELF-RATING  
FORM**

Attention is invited to Circular Letter No. 9-2002 dated May 8, 2002 the pertinent portion of which is read as follows:

### Title 3 Policies of Insurance Institutions to Combat Money Laundering

*"Section 1.1.e Policies , procedures and training – each insurance institution shall adopt policies consistent with the principles set out in this Manual, ensuring that its staff, wherever located, are informed of these policies and adequately trained in matters set forth herein. Covered insurance institutions shall implement specific procedures for customer identification (Title 4), Record Keeping (Title 5), reporting of covered and suspicious transactions (Title 6).*

To ensure full compliance of each insurance institution to the requirements of the implementing rules and regulations of AMLA as taken in the Operating Manual and with all other IC Circulars pertaining to combating the financing of terrorism, a **Anti-Money Laundering Self-Rating Form (AML-SRF)** is enclosed to be filled up and submitted on or before February 28, 2006.

Strict compliance with this circular is hereby enjoined..

*Evangelina C. Escobillo*

**EVANGELINE CRISOSTOMO-ESCOBILLO**  
Insurance Commissioner



0000080