



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



NOTICE TO PROCEED

12 May 2017

ATTY. TEODORO A. ALMASE
ALMASE REALTY LAW OFFICE
Rm. 21, Almase Building
80 Osmeña Blvd., Cebu City
Tel. No. (32) 253-4069

Dear **Atty. Almase**:


With the Contract Agreement having been approved, you are given notice to commence delivery for the **One (1) Year Lease of Office Space for IC Cebu District Office (Project Reference No. 2017-03-121-A)**

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,


DENNIS B. FUNA
Insurance Commissioner

I acknowledge receipt of this Notice on : May 12, 2017

Name of the Representative of the Bidder : _____

Authorized Signature : 