



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila

Circular Letter (CL) No.:	2015-48
Date:	21 September 2015
Supersedes	

**CIRCULAR LETTER**

**TO : ALL LIFE AND NON-LIFE INSURANCE AND PROFESSIONAL REINSURANCE COMPANIES, MUTUAL BENEFIT ASSOCIATIONS AND PRE-NEED COMPANIES DOING BUSINESS IN THE PHILIPPINES**

**SUBJECT : SEMINAR ON THE ESSENTIAL ROLE AND OBLIGATION OF INSURANCE COMPANIES IN ENABLING REPUBLIC ACT NO. 9510, OTHERWISE KNOWN AS THE "CREDIT INFORMATION SYSTEM ACT"**

---

The **Credit Information Corporation (CIC)**, a government-owned and controlled corporation, whose primary purpose is to receive and consolidate basic credit data, act as a central registry or central repository of credit information, and provide access to reliable, standardized information on credit history and financial condition of borrowers, shall be hosting a free seminar on the **Essential Role and Obligation of Insurance Companies in Enabling Republic Act No. 9510, otherwise known as the "Credit Information System Act"**, with details as follows:

Date: **15 October 2015**  
Time: **8:00 A.M. to 1:00 P.M.**  
Venue: **Makati Sports Club, Bel-Air, Makati City**  
Agenda:

- Part I. Introduction to Credit Information Corporation
- Part II. Credit Information System Act Legal Context
- Part III. Technical Requirements:
  - A. Data Submission
  - B. Access to Credit Report

In line with this, **all Life and Non-life Insurance and Professional Reinsurance Companies, Mutual Benefit Associations and Pre-Need Companies are hereby directed to attend the said seminar**, specifically, all the following officers in your organization:

1. **Operations Department/Division Head;**
2. **Risk/Credit Department/Division Head; and**
3. **Information Technology Department/Division Head.**

Should the abovementioned officers be unavailable, it is highly recommended for the **next most senior officer of the abovementioned Department/Division** to attend.

To register, completely fill-out the attached **Registration Form** and send to the CIC at e-mail address: **juvi.ramos@creditinfo.gov.ph** on or before **30 September 2015**.

You may also register through the online registration system of the CIC which may be accessed through the following site:

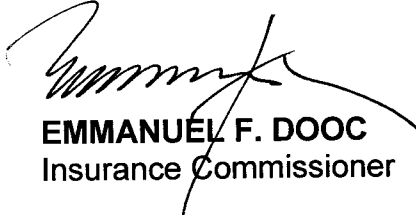
**[http://www.insurance.gov.ph/html/\\_cic.asp](http://www.insurance.gov.ph/html/_cic.asp)**

Relevant seminar materials may also be downloaded at the abovementioned link. You are further advised to **print a copy of the said materials**, for reference, and **bring the same during the seminar**.

The participation of all concerned parties is highly anticipated as this seminar shall be beneficial in the conduct of your business in the country.

Should you have questions, you may contact Ms. Juvi Katrina Ramos at telephone nos. (02) 893-7159.

For strict compliance.

  
**EMMANUEL F. DOOC**  
Insurance Commissioner

**THE ROLES AND OBLIGATIONS OF INSURANCE COMPANIES  
IN ENABLING REPUBLIC ACT NO. 9510**

**Event Registration Form  
15 October 2015  
Makati Sports Club, Bel-Air, Makati City**

**Individual Registration Information Required**

Organization Name

Name

Badge Nickname

Address

Mailing Address

Preferred Phone

Office No.

Mobile No.

Fax

Email

Emergency Contact  
Info

First Name

Last Name

Relationship

Phone

Mobile

Special or dietary needs

**SEND COMPLETED REGISTRATION FORM TO:**

**CREDIT INFORMATION CORPORATION**

**Mailing Address**

**JUVI KATRINA RAMOS**

**02-8937159 | juvi.ramos@creditinfo.gov.ph**