CIRCULAR LETTER

TO : ALL LIFE AND NON-LIFE INSURANCE AND PROFESSIONAL REINSURANCE COMPANIES, MUTUAL BENEFIT ASSOCIATIONS AND PRE-NEED COMPANIES DOING BUSINESS IN THE PHILIPPINES

SUBJECT : SEMINAR ON THE ESSENTIAL ROLE AND OBLIGATION OF INSURANCE COMPANIES IN ENABLING REPUBLIC ACT NO. 9510, OTHERWISE KNOWN AS THE "CREDIT INFORMATION SYSTEM ACT"

The Credit Information Corporation (CIC), a government-owned and controlled corporation, whose primary purpose is to receive and consolidate basic credit data, act as a central registry or central repository of credit information, and provide access to reliable, standardized information on credit history and financial condition of borrowers, shall be hosting a free seminar on the Essential Role and Obligation of Insurance Companies in Enabling Republic Act No. 9510, otherwise known as the "Credit Information System Act", with details as follows:

Date: 15 October 2015
Time: 8:00 A.M. to 1:00 P.M.
Venue: Makati Sports Club, Bel-Air, Makati City
Agenda:

Part I. Introduction to Credit Information Corporation
Part II Credit Information System Act Legal Context
Part III Technical Requirements:
   A. Data Submission
   B. Access to Credit Report
In line with this, all Life and Non-life Insurance and Professional Reinsurance Companies, Mutual Benefit Associations and Pre-Need Companies are hereby directed to attend the said seminar, specifically, all the following officers in your organization:

1. Operations Department/Division Head;
2. Risk/Credit Department/Division Head; and
3. Information Technology Department/Division Head.

Should the abovementioned officers be unavailable, it is highly recommended for the next most senior officer of the abovementioned Department/Division to attend.

To register, completely fill-out the attached Registration Form and send to the CIC at e-mail address: juvi.ramos@creditinfo.gov.ph on or before 30 September 2015.

You may also register through the online registration system of the CIC which may be accessed through the following site:

http://www.insurance.gov.ph/html_cic.asp

Relevant seminar materials may also be downloaded at the abovementioned link. You are further advised to print a copy of the said materials, for reference, and bring the same during the seminar.

The participation of all concerned parties is highly anticipated as this seminar shall be beneficial in the conduct of your business in the country.

Should you have questions, you may contact Ms. Juvi Katrina Ramos at telephone nos. (02) 893-7159.

For strict compliance.

EMMANUEL F. DOOC
Insurance Commissioner
**THE ROLES AND OBLIGATIONS OF INSURANCE COMPANIES IN ENABLING REPUBLIC ACT NO. 9510**

Event Registration Form  
15 October 2015  
Makati Sports Club, Bel-Air, Makati City

### Individual Registration Information Required

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**Special or dietary needs**

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SEND COMPLETED REGISTRATION FORM TO:  
CREDIT INFORMATION CORPORATION  
Mailing Address  

**JUVI KATRINA RAMOS**  
02-8937159 | juvi.ramos@creditinfo.gov.ph