



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila

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CIRCULAR LETTER

**TO : ALL PRE-NEED COMPANIES AND PLANHOLDERS
CONCERNED**

**SUBJECT : FILING OF PRE-NEED CASES IN CEBU AND DAVAO
DISTRICT OFFICES**

Section 55, Chapter 15 of the Pre-Need Code of the Philippines provides that:

“SEC. 55. Claims. – The Commission shall have the primary and exclusive power to adjudicate any and all claims involving pre-need plans. If the amount of benefits does not exceed One hundred thousand pesos (P100,000.00), the decision of the Commission shall be final and executory.”

Pursuant to above-quoted provision, Section 1, Rule 5 of Pre-Need Memorandum Circular No. 01-10 dated 08 October 2010 governing the Rules of Procedure in Pre-Need Hearings was issued which provides that:

“SECTION 1. Venue -- a) All pre-need cases may be commenced and tried in the Commission’s main office or District Offices where the complainant resides.”

Hence, all Pre-Need Companies and Planholders are reminded that the Insurance Commission District Offices are authorized to receive verified complaints and conduct trial or hearing on Pre-Need claim cases.

Accordingly, the current District Offices in Cebu City and Davao City are hereby directed to receive Pre-Need claims cases, conduct trial or hearing, and to receive evidence for the proper disposition of cases in accordance with above-quoted provisions.

For information and guidance.



EMMANUEL F. DOOC
Insurance Commissioner