



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila

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INVITATION TO BID
Supply and Delivery of Motor Vehicles

1. The Insurance Commission (IC) through the Insurance Fund intends to apply the sum of **ONE MILLION TWO HUNDRED SIXTY THOUSAND PESOS (Php1,260,000.00) for Lot 1 and the sum of ONE MILLION PESOS (Php1,000,000.00) for Lot 2 INCLUSIVE OF 12% VAT** being the Approved Budget for the Contract (ABC) for the year 2011 as payments under the contract for the Supply and Delivery of Motor Vehicles. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The IC now invites bids for the abovementioned project. Delivery of the Goods is required for the duration of *thirty (30) days*. Bidders should have completed, within **ten (10)** years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.


4. Interested bidders may obtain further information from IC BAC Secretariat and inspect the Bidding Documents at the address given below during 8:00 am to 5:00 pm. A complete set of Bidding Documents may be purchased by interested Bidders on **January 20, 2012 to February 8, 2012** from the address below and upon payment of a non-refundable fee of **Three Thousand Pesos Only (Php 3,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the IC, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The IC will hold a Pre-Bid Conference on **January 27, 2012 at 10:00 a.m** at Virata Hall (BAC Rm.), 2nd Floor Insurance Commission Bldg, U. N. Avenue, Manila, which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids must be delivered to the address below on or before **12:00 noon of February 9, 2012**. The time to be followed is the Bundy clock located at the ground floor of the Insurance Commission Building. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **February 9, 2012 at 2:00 p.m.** at Virata Hall (BAC Rm.), 2nd Floor Insurance Commission Bldg, U. N. Avenue, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The IC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further details, you may contact the BAC Secretariat at tel. no. 523-8461 to 70 loc. 125, 122 and 109, fax no. 4041664.


DENIS C. CABUCOS
Chairman, BAC